

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

June 12, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – May 29, 2025

GUESTS

Chris Darling – Update on Sprout's Pharmacy plans to extend service following Rite Aid's closing.

NEW BUSINESS

Appointment – Coudersport Area School Superintendent Drew Kyle to the Alcohol, Tobacco, and Other Drugs Advisory Board for a 3-year term

CONTRACTS AND AGREEMENTS

Agreement – GovEase to facilitate tax sale payments for a 12-month period.

Agreement – Davis Ulmer Fire Protection. for fire monitoring at the Potter County Courthouse. Term of July 1, 2025, to June 30, 2026, at an annual fee of \$375.00.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>23/24</u>	<u>24/25</u>
■ Coordinated Services (07/01/2025 - 06/30/2026)		
<i>A Way Out</i>		
Shelter placement for victims of domestic violence	Room cost / day	No Change
<i>Health Ride Plus</i>		
Transportation	\$2.50 / loaded mile	\$2.57 / loaded mile
<i>Northern Tier Childrens Home Residential Services Inc</i>		
Shelter placement for the homeless	\$50.00 / day	No Change
	\$5.00 / day	No Change
■ Mental Health (07/01/2025 - 06/30/2026)		
<i>Center for Community Resources (CCR)</i>		
24/7 telephone and mobile crisis		
Telephone	\$10/15 minute unit	\$10.20/15 minute unit
Mobile	\$20/15 minute unit	\$20.40/15 minute unit
<i>Center for Community Resources (CCR)</i>		
Mental Health Crisis / Emergency Services		
Daytime Delegate	\$21.45 / unit	No Change
	\$13,462.00 maximum	
<i>Crossroads Counseling, Inc.</i>		
Mental Health Psychiatric Outpatient Services	Subject to available local, state, and federal, ect.	No Change
	Max of \$20,000	
<i>Dickinson Center, Inc.</i>		
Mental Health Drop In Center and Family Based Mental Health Services		
Drop In Center	\$66,720 Maximum	\$70,056 Maximum
Family Based	\$46.86 / Unit	No Change
	\$15,000 Maximum	No Change
<i>Dickinson Center, Inc.</i>		
School Based Mental Health Specialist	\$70,000 Maximum cost	No Change
Mental Health Psychiatric Outpatient Services	\$28,000 Maximum cost	No Change
<i>Dickinson Center, Inc.</i>		
PEER Specialist Support Services	\$15.00/15 minutes Maximum of \$7,500	No Change

Psychiatric Rehabilitation Services	\$5.50/15 minutes Maximum of \$30,000	No Change
Mobile Psychiatric Rehabilitation <u>The Guidance Center</u>	\$18.00/15 minutes Maximum of \$30,000	No Change
Family Based Services for children and families. Project Rapport provides education for at risk teens and pregnant women.		
Family Based Services	\$46.86/15 minute unit Maximum of \$15,000	No Change
Project Rapport <input type="checkbox"/>	\$15.62/15 minute unit Maximum of \$15,000	No Change

PERSONNEL

Resignation: Gabriel Greene, part-time Courthouse Security Guard, is resigning his position effective June 11, 2025

Hire: Sheriff Kevin Siska has hired Brianna Friend to fill the part-time Courthouse Security position; effective June 19, 2025.

Resignation: Michelle Gledhill, Potter County Auditor, is resigning her position effective June 30, 2025

Resignation: Brian Nolan, Potter County Human Services IT Generalist 2, is resigning his position effective July 4, 2025

LIQUID FUELS TAX REQUESTS

Bingham Township \$3,551.94

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (05/30/2025)

Fund #	Fund Description	Check #'s	Voided Check #	Voided Check Amt	Total
10	Payroll - Direct Deposit	V874599-V874628; V893325; V893352- V893372; V893485- V893565			\$123,853.00
10	General Fund - Accounts Payable	147949-148002			\$84,985.18
10	General Fund - A/P Manual Checks	246;249			\$171,770.07
11	LEPC - Local Emergency Planning	3179			\$2,100.00
15	North Fork Dam	147990			\$38.33
16	911 Fund	3967-3971			\$33,730.29
17	Saulter Preserve	147990			\$40.42
25	Automation Fund (Criminal)	147986			\$47.78
34	V.O.J.O.	147958			\$180.00
35	Victim Services/RASA	147958			\$1,290.00
38	Divorce Fund	147949			\$256.06
64	Gas Well Impact-Capital Reserve	147969			\$2,100.00

Potter County Human Services Fiscal Summary (06/12/2025)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$40,923.82
PAYROLL TAX TRANSFERS (EFTPS)	\$11,932.62
STATE TAX WITHHOLDINGS (ETIDES)	\$1,736.77
PAUC	\$40.51
Local W/H	\$565.72
Paytime P/R Charge	\$454.39
ACCOUNTS PAYABLE CHECKS – 05/29/2025 Ck#80647-80709	\$107,531.63
Total Checks Written	\$163,185.46

NEXT MEETING: June 26th, 2025

ADJOURNMENT

Prepared by Paige Barroqueiro