

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

June 12, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – May 29, 2025

GUESTS

Chris Darling – Update on Sprout’s Pharmacy plans to extend service following Rite Aid’s closing.

NEW BUSINESS

Appointment – Coudersport Area School Superintendent Drew Kyle to the Alcohol, Tobacco, and Other Drugs Advisory Board for a 3-year term

CONTRACTS AND AGREEMENTS

Agreement – GovEase to facilitate tax sale payments for a 12-month period.

Agreement – Davis Ulmer Fire Protection. for fire monitoring at the Potter County Courthouse. Term of July 1, 2025, to June 30, 2026, at an annual fee of \$375.00.

PCHS CONTRACTS AND AGREEMENTS	23/24	24/25
■ Coordinated Services (07/01/2025 - 06/30/2026)		
<u>A Way Out</u>		
Shelter placement for victims of domestic violence	Room cost / day	No Change
<u>Health Ride Plus</u>		
Transportation	\$2.50 / loaded mile	\$2.57 / loaded mile
<u>Northern Tier Childrens Home Residential Services Inc</u>		
Shelter placement for the homeless	\$50.00 / day	No Change
	\$5.00 / day	No Change
■ Mental Healh (07/01/2025 - 06/30/2026)		
<u>Center for Community Resources (CCR)</u>		
24/7 telephone and mobile crisis		
Telephone	\$10/15 minute unit	\$10.20/15 minute unit
Mobile	\$20/15 minute unit	\$20.40/15 minute unit
<u>Center for Community Resources (CCR)</u>		
Mental Health Crisis / Emergency Services		
Daytime Delegate	\$21.45 / unit	No Change
	\$13,462.00 maximum	
<u>Crossroads Counseling, Inc.</u>		
Mental Health Psychiatric Outpatient Services	Subject to availible local, state, and federal, ect.	No Change
	Max of \$20,000	
<u>Dickinson Center, Inc.</u>		
Mental Health Drop In Center and Family Based Mental Health Services		
Drop In Center	\$66,720 Maximum	\$70,056 Maximum
Family Based	\$46.86 / Unit	No Change
	\$15,000 Maximum	No Change
<u>Dickinson Center, Inc.</u>		
School Based Mental Health Specialist	\$70,000 Maximum cost	No Change
Mental Health Psychiatric Outpatient Services □	\$28,000 Maximum cost	No Change
<u>Dickinson Center, Inc.</u>		
PEER Specialist Support Services □	\$15.00/15 minutes Maximum of \$7,500	No Change

Psychiatric Rehabilitation Services	\$5.50/15 minutes Maximum of \$30,000	No Change
Mobile Psychiatric Rehabilitation <i>The Guidance Center</i>	\$18.00/15 minutes Maximum of \$30,000	No Change
Family Based Services for children and families. Project Rapport provides education for at risk teens and pregnant women.		
Family Based Services	\$46.86/15 minute unit Maximum of \$15,000	No Change
Project Rapport	\$15.62/15 minute unit Maximum of \$15,000	No Change

**PERSONNEL**

*Resignation:* Gabriel Greene, part-time Courthouse Security Guard, is resigning his position effective June 11, 2025

*Hire:* Sheriff Kevin Siska has hired Brianna Friend to fill the part-time Courthouse Security position; effective June 19, 2025.

*Resignation:* Michelle Gledhill, Potter County Auditor, is resigning her position effective June 30, 2025

*Resignation:* Brian Nolan, Potter County Human Services IT Generalist 2, is resigning his position effective July 4, 2025

**LIQUID FUELS TAX REQUESTS**

Bingham Township                \$3,551.94

**COMMISSIONERS' REPORTS**

**BILLS**

**Potter County Fiscal Summary (05/30/2025)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	V874599-V874628; V893325; V893352- V893372; V893485- V893565			<b>\$123,853.00</b>
10	General Fund - Accounts Payable	147949-148002			<b>\$84,985.18</b>
10	General Fund - A/P Manual Checks	246;249			<b>\$171,770.07</b>
11	LEPC - Local Emergency Planning	3179			<b>\$2,100.00</b>
15	North Fork Dam	147990			<b>\$38.33</b>
16	911 Fund	3967-3971			<b>\$33,730.29</b>
17	Saulter Preserve	147990			<b>\$40.42</b>
25	Automation Fund (Criminal)	147986			<b>\$47.78</b>
34	V.O.J.O.	147958			<b>\$180.00</b>
35	Victim Services/RASA	147958			<b>\$1,290.00</b>
38	Divorce Fund	147949			<b>\$256.06</b>
64	Gas Well Impact-Capital Reserve	147969			<b>\$2,100.00</b>

Potter County Human Services Fiscal Summary (06/12/2025)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$40,923.82
PAYROLL TAX TRANSFERS (EFTPS)	\$11,932.62
STATE TAX WITHHOLDINGS (ETIDES)	\$1,736.77
PAUC	\$40.51
Local W/H	\$565.72
Paytime P/R Charge	\$454.39
ACCOUNTS PAYABLE CHECKS – 05/29/2025 Ck#80647-80709	\$107,531.63
<b>Total Checks Written</b>	\$163,185.46

**NEXT MEETING:** June 26th, 2025

**ADJOURNMENT**

Prepared by Paige Barroqueiro